



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, September 14, 2023  
5:00 P.M.**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

2. ROLL CALL:

Sonny Graham, Board President  
John Reyes, Board Secretary  
Susan Burch, Board Member  
Sean Hogan, Board Member  
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Jeremy Clarke, Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the September 14, 2023 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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5. Public Comment.

**INFORMATION AND DISCUSSION:**

6. Kevin Boyer, Business Manager.  
a. Budget Update.



- b. Student Activity Balance.
  - c. Food Service Financial.
  - d. Transportation Update
  - e. Other
7. Jeremy Clarke, Elementary Principal
- a. School Update.
    - i. September 13, 2023 -Homecoming Parade @ 1:00 p.m.
    - ii. September 13, 2023 – Homecoming Carnival @ 3:00 p.m. – 6:00 p.m.
    - iii. September 18-29, 2023 – PTO Craze/kindness fundraiser
    - iv. September 26, 2023 – Picture Retakes
  - b. Other.
8. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
    - i. September 11-15, 2023 - Homecoming Week
    - ii. September 13, 2023 - Homecoming Parade 1:00 pm
    - iii. September 13, 2023 - Homecoming Carnival @ BDES 3:00 pm - 6:00 pm
    - iv. September 14, 2023 - Homecoming Games - volleyball and football
    - v. September 15, 2023 - Junior and Senior Class Bonfire
    - vi. September 26, 2023- picture re-take day
    - vii. September 27, 2023 - bookmobile
  - b. Other.
9. Board Reports.
- a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

10. Consideration of approval of the August 10, 2023 Regular Governing Board Meeting Minutes and the August 24, 2023, Special Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
- a. LUSD9 Payroll Vouchers: 04/2404 and 05/2405.
  - b. LUSD9 Vouchers: 1004 and 1005.
  - c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

12. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, and Stipends per the attached list.

| <b>Na<br/>me</b>  | <b>Position</b>     | <b>Effective<br/>Date</b> |
|-------------------|---------------------|---------------------------|
| Hershberger, Kacy | Custodian (Daytime) | 08/28/2023                |
| Jacobson, Michael | Bus Driver/Mechanic | 07/17/2023                |
| Jorgenson, D'Ann  | School Aide         | 08/03/2023                |



|                    |                                     |            |
|--------------------|-------------------------------------|------------|
| Knudson, Marian    | High School Mental Health Counselor | 09/11/2023 |
| Shuttleworth, Gina | School Aide                         | 09/25/2023 |
| Walker, Amanda     | Bus Driver                          | 08/17/2023 |

13. Consideration of approval of the following staff resignations/retirements/terminations:

| Name           | Position          | Effective Date |
|----------------|-------------------|----------------|
| Lindberg, Gary | Daytime Custodian | 09/01/2023     |

14. Consideration of approval of FY2023/2024 Substitute Personnel per the attached list.

| Name              | Position                          | Effective Date |
|-------------------|-----------------------------------|----------------|
| McDonnell, Charyn | Certified & Classified Substitute | 08/28/2023     |
| Morrow, Gary      | Certified Substitute              | 08/07/2023     |

15. Consideration of approval of donations received by the District per Policy KCD.  
 a) Mike Fagnan – Donation to Food Services - \$1,093.68  
 b) Jeanie Zueck – Donation to Food Services - \$1,093.68

## **ACTION ITEMS AND/OR DISCUSSION**

16. Presentation and discussion regarding Mutualink.
17. Discussion regarding the student athletic program.
18. Consideration of approval of LUSD/Beaver Dam Title I Parent & Family Engagement Policy.
19. Consideration of approval of the LEA Family and Community Engagement Policy.
20. Consideration of second reading and adoption of Policy Advisory #744-747:  
 a. Policy IGA – Curriculum Development  
 b. Policy IGD – Curriculum Adoption  
 c. Policy IJJ – Textbook/Supplementary Materials Selection and Adoption  
 d. Policy JLCD – Medicines/Administering Medicines to Students
21. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

22. News articles about the schools.
23. Upcoming Governing Board Conferences:  
 a. ASBA 2023 Delegate Assembly, September 9, 2023, 8:00 a.m.-5:00 p.m.  
 b. Mohave County Meeting, October 23, 2023.
24. School Calendar 2023/2024



25. Football and Volleyball Schedule.
26. Next Meeting – October 12, 2023

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)