



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, October 14, 2021  
5:00 P.M.**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

2. ROLL CALL:

Sonny Graham, Board President  
Patricia Schoppmann, Board Secretary  
Susan Burch, Board Member  
Michael Fagnan, Board Member  
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal  
Jeremy Clarke, Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

4. Recognition of Employee of the Month.

**AGENDA**

5. Consideration of approval of the October 14, 2021 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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6. Public Comment.

## **INFORMATION AND DISCUSSION:**

7. Mr. Boyer, Business Manager.
- a. Student Activity Balance.
  - b. Budget Update.
  - c. Food Service Financial.
  - d. Maintenance quarterly expenditure report.
  - e. Other
8. Mr. Jeremy Clarke, Elementary Principal
- a. School Updates
  - b. Upcoming Dates
    - i. October 8, 2021 – Athletic Friday – No School
    - ii. October 11, 2021 – Holiday – No School
    - iii. October 13, 2021 – Parent/Teacher Conferences (Students half day)
    - iv. October 14, 2021 – Parent/Teacher Conferences (Students half day)
    - v. October 19, 2021 – Awards Assembly
    - vi. October 21, 2021 – The Great Arizona Shakeout.
    - vii. October 22, 2021 – No School – Staff Development
    - viii. October 25-29, 2021 – Red Ribbon Week
    - ix. October 29, 2021 @ 8:45 a.m. – Costume Parade
    - x. November 5, 2021 – Athletic Friday – No School
    - xi. November 10, 2021 – Veteran’s Program
    - xii. November 11, 2021 – Veteran’s Day – No School
  - c. Other
9. Mrs. McCauley, Superintendent/Principal
- a. School Update.
  - b. Upcoming Dates
    - i. October 8, 2021 – Athletic Friday - No School
    - ii. October 11, 2021 – Holiday – No School
    - iii. October 12, 2021 – Volleyball vs. Liberty Baptist (Away)
    - iv. October 15, 2021 – Football & Volleyball vs. Green Valley (Home)
    - v. October 19, 2021 – Volleyball vs. Adelson (Home)
    - vi. October 21, 2021 – The Great Arizona Shakeout
    - vii. October 21, 2021 – School Improvement Site Visit.
    - viii. October 22, 2021 – Football & Volleyball vs. Indian Springs (Home)
    - ix. October 22, 2021 – Staff Development – No School
    - x. October 28, 2021 – Football vs. Spring Mountain (Away)
    - xi. October 29, 2021 – Halloween Carnival at BDES
    - xii. November 5, 2021 – Athletic Friday – No School
    - xiii. November 11, 2021 – Holiday – No School
  - c. Other.

10. Board Reports.
  - a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

11. Consideration of approval of the September 9, 2021 Governing Board Meeting Minutes.
12. Consideration of approval of Vouchers and Stipends:
  - a. LUSD9 Payroll Vouchers: 07/2207 and 08/2208.
  - b. LUSD9 Vouchers: 1005, 1006, and 1007.
  - c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of FY 2021/2022 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Alber, Jacob	Classified Substitute	09/15/2021
Fisher, Mary	Classified Substitute	09/29/2021
Fisher, Wilson	Classified Substitute	09/29/2021
Garcia, Vicente	Maintenance Worker	09/24/2021
Laderer, John	Bus Driver	09/10/2021

14. Consideration of approval of the following staff resignations/terminations:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Laderer, John	Bus Driver	09/11/2021

15. Consideration of approval of the FY 2021/2022 revised Stipend List.

## **ACTION ITEMS AND/OR DISCUSSION**

16. Consideration of approval of donations received by the District per Policy KCD.
  - a. Dixie Tech - \$500 Sports Sponsorship
17. Consideration of approval of a request from Jaime Gonzalez for an extension of non-paid leave.

\*The Employee may request this item be discussed in Executive Session pursuant to ARS § 38-431.03 (A)(1).

18. Consideration of approval of a new SPED Teacher Position at the High School.
19. Consideration of second reading and adoption of the following policies:
  - a. BDF – Advisory Committees
  - b. BEDD – Rules of Order
  - c. BEDH – Participation at Board Meetings
  - d. BIB – Board Member Development Opportunities
  - e. DIE – Audits/Financial Monitoring
  - f. DJ – Purchasing (Purchasing Ethics Policy).
  - g. EEAEA – Bus Driver Requirements, Training, and Responsibilities
  - h. GCB – Professional Staff Contracts and Compensation.
  - i. GCF – Professional Staff Hiring
  - j. GDB – Support Staff Contracts and Compensation.
  - k. GDF – Support Staff Hiring.
  - l. IC – School Year
  - m. IHA – Basic Instructional Program
  - n. IHAMB – Family Life Education
  - o. IHAMD – Instruction and Training in Suicide Prevention
  - p. IJ – Instructional Resources and Materials.
  - q. IJJ – Textbook/Supplementary Materials Selection and Adoption.
  - r. JFAA – Admission of Resident Students
  - s. JFAB – Tuition/Admission of Nonresident Students
  - t. JFB – Open Enrollment
  - u. JK – Student Discipline
  - v. JKD – Student Suspension
  - w. JKE – Student Expulsion
  - x. JLF – Reporting Child Abuse / Child Protection
  - y. KB – Parental Involvement in Education
20. Consideration of first reading of the following policies:
  - a. GCH – Professional/Support Staff Orientation and Training.
  - b. IMB – Teaching about Controversial/Sensitive Issues.
  - c. JLCB – Immunizations of Students.
21. Discussion regarding AZM2 information.
22. Consideration of approval of Annual Financial Report for FY 2021.
23. Discussion regarding Governing Board Self Evaluation per Policy #BAA.
24. November Agenda Items.

## **INFORMATION ITEMS**



25. News articles about the schools.
26. Upcoming Governing Board Conferences:
  - a. ASBA Webinar – October 13, 2021 – 4:00 p.m.-5:00 p.m. – School Finance 101: Budget Basics, Part 1.
  - b. ASBA Webinar – October 27, 2021 – 4:00 p.m.-5:00 p.m. – 10 Questions Every Board Should Ask About Student Achievement (Equity Lens).
  - c. ASBA Webinar – November 3, 2021 – 4:00 p.m.-5:00 p.m. – School Finance 101: Budget Basics, Part 2.
  - d. ASBA Webinar – November 17, 2021 – 4:00 p.m.-5:00 p.m. – The Board Presidency: What Does It Entail and Is it Right For You?
  - e. ASBA Webinar – December 8, 2021 – 4:00 p.m.-5:00 p.m. – School Finance 101: Budget Basics, Part 3.
  - f. ASBA-ASA 64<sup>th</sup> Annual Conference – December 15-17, 2021
27. Notification of Regulation and Exhibit Changes:
  - a. GBGB-R: Staff Personal Security and Safety.
  - b. JLCB-R: Immunization of Students.
28. 50 Frequently Asked Questions about Board Meetings, Open Meeting Law, and Public Participation by Chris Thomas, ASBA General Counsel/Associate Executive Director.
29. Reminder – November Governing Board Meeting is on Wednesday, November 10<sup>th</sup>.

## **EXECUTIVE SESSION**

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.01 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Motion to adjourn to executive session.
2. Motion to return to open meeting to vote on items discussed in Executive Session, as needed.

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.
2. Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
3. Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
4. Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)