



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, December 14, 2023
5:00 P.M.
(Doors Open at 4:45 p.m.)**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President
John Reyes, Board Secretary
Susan Burch, Board Member
Sean Hogan, Board Member
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal
Mike Zielaskowski, Interim Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the December 14, 2023 LUSD9 Board Meeting agenda.

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

5. Public Comment.

INFORMATION AND DISCUSSION:

6. Kevin Boyer, Business Manager.



- a. Budget Update.
 - b. Student Activity Balance.
 - c. Food Service Financial.
 - d. Transportation Update
 - e. Other
7. Mike Zielaskowski, Interim Elementary Principal
- a. School Update.
 - i. December 9, 2023 – Polar Express
 - ii. December 11-15, 2023 – Christmas fun-dress-up week
 - a) Monday, December 11, 2023 – PG Monday
 - b) Tuesday, December 12, 2023 – Wear red and green
 - c) Wednesday, December 13, 2023 – Ugly sweater
 - d) Thursday, December 14, 2023 – Grinch green and jean
 - e) Friday, December 15, 2023
 - Christmas Best
 - Christmas Performance @ 9:00 a.m.
 - Early Dismissal @ 12:20 pm
 - iii) December 18, 2023 – January 1, 2024: Winter Break
 - b. Other
8. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
 - i. December 13, 2023 – Semester Testing (Release Time 1:15 p.m.)
 - ii. December 14, 2023 – Semester Testing (Release Time 1:55 p.m.)
 - iii. December 15, 2023 – Early Release 11:20 a.m.
 - iv. December 16, 2023 – Beaver Dam Christmas Parade @ 10:00 a.m. (the Interact Club and the school will have floats in the parade)
 - v. December 18, 2023 – January 1, 2024: Winter Break
 - b. Update on construction plans for the District Office, Bus Yard, and Gym/Weight Room.
 - c. Update on Mutualink
 - d. Employee Surveys
 - e. Other.
9. Board Reports.
- a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

10. Consideration of approval of the November 9, 2023 Regular Governing Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 09/2409, 10/2410, 11/2411, 11.1/2411.1, 12/2412.
 - b. LUSD9 Vouchers: 1010 and 1011.
 - c. Stipends
 - i. Savanna Gonzales – Preschool stipend from grant.
 - ii. Janet Hermosillo – Preschool stipend from grant.



iii. Isela Zarate – Preschool stipend from grant.

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

12. Consideration of approval of the following staff resignations/retirements/terminations:

Name	Position	Effective Date
Burton, Anita	Intervention Teacher	11/14/2023
Garcia, Vicente	Maintenance Worker	12/04/2023

13. Consideration of approval of FY2023/2024 Substitute Personnel per the attached list.

Name	Position	Effective Date
Hernandez, Irania	Classified Substitute	11/27/2023
Skaar, Katrina	Classified Substitute	12/04/2023

14. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, and Stipends per the attached list.

Name	Position	Effective Date
Briggs, Richard	Softball Coach	10/24/2023
Calton, Lael	Teacher Mentor (Replacing Mr. Z)	12/06/2023
Sanchez, Jose	Basketball & Baseball Asst. Coach	12/01/2023

15. Consideration of approval of a Consultant Contract as the Interim Elementary Principal for Mike Zielaskowski and approval of \$50 a month cell phone stipend for FY 2023/2024.

16. Consideration of approval of donations received by the District per Policy KCD.

- a. Anonymous Donation, \$500 for School Lunch Balances.
- b. Bob & Josie Frisby, \$1093.68 for School Lunch Balances.
- c. Sean & Abril Hogan, \$1100 for School Lunch Balances.
- d. Kroger, \$161.34 from Smiths Inspiring Donations.

ACTION ITEMS AND/OR DISCUSSION

17. Consideration of approval of a request by Anita Burton to waive the liquidated damages fee of \$2500 per the Certified Teacher Contract.

*The Employee may request this item be discussed in Executive Session pursuant to ARS § 38-431.03 (A)(1).

18. Discussion and possible action regarding revising the Sick Leave Donation Policy.

19. Discussion and possible action regarding the liquidated damages policy.

20. Discussion regarding update on tax credit campaign.

21. Discussion regarding employee retention and employee wages, including the funding sources.



22. Discussion regarding the grant writing process.
23. Discussion regarding the Elementary Playground.
24. Discussion regarding informal Superintendent Evaluation by Governing Board.
*The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).
25. Suggestions for Future Board Meetings.

INFORMATION ITEMS

26. News articles about the schools.
27. Upcoming Governing Board Conferences:
 - a. None at this time.
28. School Calendar 2023/2024
29. Basketball Schedules
30. Next Meeting – January 11, 2024

EXECUTIVE SESSION (For Item #17)

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

- 1) Call to Order
- 2) Confidentiality Statement: All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.
- 3) The Governing Board will discuss the request to waive the liquidated damages per the Certified Teacher Contract.
- 4) Motion to return to open meeting to vote on items discussed during the Executive Session, as needed.

EXECUTIVE SESSION (For Item #23)

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

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Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

3. The Governing Board will communicate their prospective on the Superintendent's Performance to date.
4. The Governing Board will establish goals for the Superintendent that is tied to the Superintendent's performance pay.
5. Motion to return to open meeting to vote on items discussed during the Executive Session, as needed.

ADJOURNMENT

Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.

THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at www.lusd9.com